



Guelph Campus Co-op

# Application for Housing Waiting List

Yes, I have attended an Orientation Session  
 Date: \_\_\_\_\_  
 Conducted by: \_\_\_\_\_

Date \_\_\_\_\_

### PERSONAL INFORMATION – Primary Applicant

*\* denotes required information*

Mr. \_\_\_ Ms. \_\_\_ First Name \_\_\_\_\_ \* Last Name \_\_\_\_\_ \*

Date of Birth \_\_\_\_\_ \*

Present Address \_\_\_\_\_ \*

How long have you lived there? \_\_\_\_\_ \*

Telephone (home) \_\_\_\_\_ \* (work) \_\_\_\_\_

Email \_\_\_\_\_

Social Insurance Number \_\_\_\_\_

Name and Branch of Financial Institution \_\_\_\_\_ \*

Credit Card Name and No. \_\_\_\_\_

### PERSONAL INFORMATION – Secondary Applicant (i.e. spouse/partner, if applicable)

Mr. \_\_\_ Ms. \_\_\_ First Name \_\_\_\_\_ \* Last Name \_\_\_\_\_ \*

Relationship \_\_\_\_\_ Date of Birth \_\_\_\_\_ \*

Present Address \_\_\_\_\_ \*

Email \_\_\_\_\_

Social Insurance Number \_\_\_\_\_

Name and Branch of Financial Institution \_\_\_\_\_ \*

Credit Card Name and No. \_\_\_\_\_

### DEPENDENTS\*

Please list any children, under the age of 16, who will be living with you:

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Relationship: \_\_\_\_\_

*The Guelph Campus Co-op requests the above personal information 1) to maintain the waiting list 2) to determine your eligibility 3) in order to contact you with regard to housing 4) to ascertain your creditworthiness and/or for collection purposes.*

### RENTAL HISTORY (primary applicant)

Name and Address of Landlord \_\_\_\_\_ \*

Telephone of Landlord \_\_\_\_\_ \*

Previous Address \_\_\_\_\_ \*

Name and Telephone of Previous Landlord \_\_\_\_\_

### EMPLOYMENT/STUDENT STATUS (primary applicant)

University of Guelph Student Number \_\_\_\_\_ \* Program \_\_\_\_\_

Expected Date of Completion \_\_\_\_\_

Are you aware that you must move out of the Co-op when you are no longer a student? \_\_\_\_\_ \*

Present Employer \_\_\_\_\_ \*

Address of Employer \_\_\_\_\_

Telephone of Employer \_\_\_\_\_ \*

Occupation \_\_\_\_\_ How long have you been employed there? \_\_\_\_\_

The Guelph Campus Co-op is collecting the above 'Rental History' and 'Employment/Student Status' to determine rental history, creditworthiness and eligibility. We may contact the landlord or employer for references and/or student status verification. As well, the above information may be reported to a reporting agency.



## QUESTIONNAIRE

**Please Note:** the success of the Co-op depends on the enthusiasm and involvement of its members. The Co-op reserves the right to interview any applicants prior to acceptance to determine their suitability for living in a co-operative environment.

How did you hear about the Guelph Campus Co-operative? \_\_\_\_\_

Do you have previous Co-operative experience? \_\_\_\_\_

Do you have volunteer experience? \_\_\_\_\_

Why do you want to live in the Co-op? \_\_\_\_\_

What are your expectations of Co-op life? \_\_\_\_\_

## HOUSING INFORMATION

What type of accommodation do you desire? *please check one/multiple*  
single room \_\_\_\_\_ one bedroom apartment \_\_\_\_\_ two bedroom apartment \_\_\_\_\_

When would you like to move in? \_\_\_\_\_

How much notice must you give to your current landlord? \_\_\_\_\_ (i.e. 2 months)

Will you accept a basement unit? \_\_\_\_\_

Lodging House Applicants: Will you accept an oversized room, keeping in mind that the rent is higher than for a standard room? \_\_\_\_\_

### ***Privacy Policy***

*The Guelph Campus Co-op respects and values your privacy and is dedicated to protecting your personal information. This data will be stored in a secure area, and access will be limited to authorized Co-op staff. We will not collect, disclose or use any of this information without your consent. We will strive to keep it as accurate and up-to-date as necessary, and we will safely dispose of it once it is no longer needed.*

*If you would like a more detailed account of why we are collecting this information, you can access our website at [www.guelphcampus.coop](http://www.guelphcampus.coop). If you have any questions or concerns regarding the information the Co-op has about you, please contact us, in person or in writing, at 17 College Avenue West, Guelph, ON N1G 1R7.*

### ***Applicant's Consent***

***I/We authorize the usage of the personal information given on this application for the reasons detailed throughout the document. I/We certify that, to the best of my/our knowledge and belief, the answers I/we have given and the statements I/we have made are correct.***

Signature \_\_\_\_\_

Date \_\_\_\_\_

**IMPORTANT NOTE:** Because the Co-op only requires 60 days notice, and because there is such a high demand for student housing, we must hear from you within 24 hours of you being contacted by us, or your name will be removed from the list. It is your responsibility to inform us of any changes to your contact information.